



LIFESAVING SOCIETY®
 SOCIÉTÉ DE SAUVETAGE

The Lifeguarding Experts
Les experts en surveillance aquatique

LIFESAVING SOCIETY – MANITOBA BRANCH

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INSTRUCTOR TRAINER APPRENTICE CO-TEACH FORM

Please Print Clearly

Instructor Trainer Apprentice Name _____ Date _____

Address _____

Instructor Course (e.g. LSI, FAI, NLI, etc.) _____

Location _____ Mentoring Instructor Trainer _____

Instructions for Mentoring Instructor Trainer: Please evaluate the above Instructor Trainer Apprentice in each of the following areas and provide informative feedback as to whether or not this person should receive appointment as an Instructor Trainer.

E - Excellent **S - Satisfactory**
VG - Very Good **US - Unsatisfactory**

Planning

- ◆ The Instructor Trainer Apprentice participated fully in pre-course planning sessions. _____
- ◆ The Instructor Trainer Apprentice created and adapted teaching tools and Lifesaving Society resources to meet candidate needs _____
- ◆ The Instructor Trainer Apprentice created short and long term lesson plans using the outcomes for the Instructor awards. _____
- ◆ The Instructor Trainer Apprentice assisted instructor candidates to use an established goal setting strategy to set goals to improve performance. _____
- ◆ The Instructor Trainer Apprentice created alternative plans for critical sessions. _____

Comments: _____

Evaluation

- ◆ The Instructor Trainer Apprentice accurately evaluated instructor candidates using the performance criteria. _____
- ◆ The Instructor Trainer Apprentice identified strengths and areas for improvement in instructor candidates' teaching and provided feedback for growth. _____
- ◆ The Instructor Trainer Apprentice demonstrated how to correctly apply evaluation standards from the Award Guides. _____

Comments: _____

Presentation Skills

- ◆ The classes were safe and fun. _____
- ◆ The Instructor Trainer Apprentice used advanced presentation techniques effectively to engage candidates. _____
- ◆ The Instructor Trainer Apprentice modeled and fostered a respectful learning atmosphere throughout the course. _____
- ◆ The Instructor Trainer Apprentice was effective in getting ideas accepted and guiding the group toward each session's objectives. _____
- ◆ The Instructor Trainer Apprentice used appropriate teaching techniques for his or her assigned sessions. _____

Comments: _____

Lifesaving Society Knowledge

- ◆ The Instructor Trainer Apprentice demonstrated Lifesaving Society values at all times by reinforcing and following the Code of Conduct.____
- ◆ The Instructor Trainer Apprentice explained information about the mandate, mission, motto, aims, history, activities, and values of the Lifesaving Society.____
- ◆ The Instructor Trainer Apprentice described the role of the Lifesaving Society, affiliate, and instructor in course delivery.____
- ◆ The Instructor Trainer Apprentice educated candidates on how they can advocate for Lifesaving Society initiatives and mandates.____

Comments:

Curriculum Knowledge

- ◆ The Instructor Trainer Apprentice is comfortable teaching the course content.____
- ◆ The Instructor Trainer Apprentice answered questions with confidence.____
- ◆ The Instructor Trainer Apprentice provided a rationale for knowledge and skills using the Lifesaving Society mandate, mission, values, motto, aims, and history.____
- ◆ The Instructor Trainer Apprentice explained the importance of accurate documentation and record keeping.____
- ◆ The Instructor Trainer Apprentice explained the importance of Lifesaving Society guidelines, rules, policies, and procedures.____

Comments:

Learner Characteristics

- ◆ The Instructor Trainer Apprentice kept the group focused on the goals.____
- ◆ The Instructor Trainer Apprentice encouraged critical thinking and imagination during teaching practices.____
- ◆ The Instructor Trainer Apprentice assisted candidates' learning through sensory cues, visual representations, and positive image.____
- ◆ The Instructor Trainer Apprentice planned, coached, and managed the course using demographic profiles.____

Comments:

Health and Safety

- ◆ The Instructor Trainer Apprentice reinforced safety principles during instruction.____

Comments:

Facilitating & Mentoring

- ◆ The Instructor Trainer Apprentice used different teaching methods and techniques, and instructed others on how to use them.____
- ◆ The Instructor Trainer Apprentice used appreciative inquiry and a strength-based approach to develop instructor and examiner competencies.____

Comments:

Ethics and Valuing Diversity

- ◆ The Instructor Trainer Apprentice recognized and used diversity to enhance the success of the candidates.____
- ◆ The Instructor Trainer Apprentice assisted candidates to appreciate diversity and to be sensitive to others. ____

Comments:

Communication

- ◆ The Instructor Trainer Apprentice used feedback from candidates and the Mentoring Instructor Trainer to improve his or her teaching and facilitation skills. ____
- ◆ The Instructor Trainer Apprentice gave objective feedback to help candidates achieve performance criteria. ____

Comments: _____

Teamwork & Collaboration

- ◆ The Instructor Trainer Apprentice assisted the group to resolve conflicts and reinforced desired behaviors. ____
- ◆ The Instructor Trainer Apprentice used appropriate language and spoke without judgment during difficult situations. ____

Comments: _____

Problem Solving & Decision Making

- ◆ The Instructor Trainer Apprentice created and used criteria to evaluate the success of a decision. ____
- ◆ The Instructor Trainer Apprentice assessed the short-term impacts of change and the successes of decisions. ____

Comments: _____

Skill Demonstration

- ◆ The Instructor Trainer Apprentice demonstrated a variety of teaching techniques that may be used to teach physical skills and their adaptations. ____

Comments: _____

Final Comments:

Recommendation for Instructor Trainer Appointment

In my judgement, _____ is ready to be appointed as a Lifesaving Society Instructor Trainer at the following levels: _____
_____. I have no doubt that he / she has the technical knowledge and experience, the teaching and communication skills, the grasp of standards, and the leadership abilities to teach by him / herself.

Signature of Instructor Trainer Apprentice

Date

Signature of Mentoring Instructor Trainer

Date

Signature of Program Coordinator

Date